

**MARYLAND MUTUAL NUMBER TEN, INC. BOARD OF DIRECTORS
REGULAR MEETING**

Thursday, April 22, 2021 – 9:30 am

A regular meeting of the Board of Directors of Maryland Mutual Number Ten, Inc. was held
via Zoom Conference.

Resolutions: #21-#29

Members Present: Jane Salzano, President; Bob Morrison, Vice President; Paul Eisenhour,
Secretary; Valdon Butler, Treasurer; Christine Petersen, Board of Directors.

Management: Shanti Martin, Mutual Assistant, Crystal Castillo, Assistant General Manager

Visitors: Sue Morrison

1. **Call to Order**- Mr. Morrison called the meeting to order at 9:51 am
2. **General Manager** – Crystal Castillo presented the March General Manager’s report.
3. **Approval of Agenda**- Agenda was approved as presented.
4. **Approval of Minutes** – The Minutes of April 22, 2021 was approved as amended.
5. **President Comments**- No President’s comments.
6. **Treasurer’s Report**
 - A. **Invoices**: After discussion, upon motion duly made and seconded, the Board agreed:

To approve payment of **\$195.50 to McFall & Berry Invoice #IN209764** snaked Remove 4
declining shrubs grade disturbed area then, supply & install 30sq’ of turf sod.

Resolution #21-25, 4/22/2021

To approve payment of **\$350.00 to McFall & Berry Invoice #IN208266** Take down and
remove a cherry tree w/stump from the rear of this unit. Backfill hole as needed w/soil then
seed and straw.

Resolution #21-26, 4/22/2021

B. Insurance Claims:

1. After discussion, upon motion duly made and seconded, the Board agreed to pay the reimbursement to LW for the claim on Reynolds (228/B) 14801 Lindsay Lane (Hot water heater was leaking and damaged floors)

RESOLUTION #21-27, 4/22/2021

2. After discussion, upon motion duly made and seconded, the Board agreed to have the Mutual assistant send a letter to the homeowner requesting to reimbursement for the insurance claim for Ms. Reynolds at 14801 Lindsay Lane. (228/B)

RESOLUTION #21-28, 4/22/2021

C. Draft 2020 Audit

1. After discussion, upon motion duly made and seconded, the Board agreed to approve the 2020 Audit.

RESOLUTION #21-29, 4/22/2021

7. **Correspondence** –Peggy Salazar and Leroy Salazar will take care of the repairs on 14517 Elmham Court.

8. Reports - The Board of Directors:

- A. Mr. Paul- Will update the officers and directors. CCSC class must be taken by all new board members within 60 days.
- B. Ms. Christine- Had a walk through with Aaron. Will have a few projects that will be coming up but McFall & Berry is backed up. Ms. Christine is waiting on estimates from Aaron.
- C. Ms. Kathy- Announced that we have back-ups for the newsletter.

9. **Unfinished Business:** No unfinished business

10. **New Business:** No new business

11. **Open Forum-** The board discussed Shanti assisting sue with the newsletter and the website.

12. **Next Meeting-** Regular Board Meeting Thursday May 27, 2021 at 9:30am

13. **Adjournment-** There being no additional business, the meeting was adjourned at 11:02am.

Paul Eisenhaur, Secretary

Jane Salzano, President