

# MARYLAND MUTUAL NUMBER TEN, INC. BOARD OF DIRECTORS REGULAR MEETING

Thursday, December 12, 2019 – 9:30 am

A regular meeting of the Board of Directors of Maryland Mutual Number Ten, Inc. was held in the Sullivan Room of the Administration Building, 3700 Rossmoor Blvd, Silver Spring, Maryland on Thursday, December 12, 2019 at 9:30am.

Resolutions: #29-32

Members Present: Peggy Salazar, President; Leroy Salazar, Vice President; Susan Ascencio, Treasurer; Paul Eisenhaur, Secretary; Dora Pugliese, Director; Dotty VanScoyoc, Director; Cathy Kyle, Director.

Management: Kevin Flannery, General Manager; Kenia Ibanez, Mutual Assistant

Visitors: Robert Morrisson and Stan Labovich.

1. **Call to Order**- Ms. Salazar called the meeting to order at 9:30 am.
2. **General Manager's Report**- Kevin Flannery presented the General Manager's report for November 2019. All questions and comments were responded to by Mr. Flannery.
3. **Approval of Agenda**- Agenda was approved as presented.
4. **Approval of Minutes** – The Minutes of October 24, 2019 were approved as amended.
5. **President Comments**- Ms. Salazar's report included: (1) She thanked Ms. VanScoyoc for a wonderful meal on December 6<sup>th</sup> with 30 people in attendance. (2) She thanked Mr. Morrison for the slide presentation of Comcast putting in new cable (3) She stated that Jim Olavarria, Leisure World Project Manager, will be assisting with the issues about the "fire wall" on Bigby Court.
6. **Treasurer's Report**- Ms. Ascencio report included: (1) There are no delinquencies and a few CD's have been rolled over. (2) The monthly surplus was \$6,000 and year-to-date was \$73,000. (3) The electricity was almost the same as last month. (4) She provided a summary of the reserve account with the proposed and the actual expenditures.

A. **Invoices**: After discussion, upon motion duly made and seconded, the Board agreed:

To approve payment of **\$194.52 to LW PPD, Invoice #153708** to replace shutoff valve front w/ball valve & new hosebib at 14600 Deerhurst (LaMarsh).

To approve payment of **\$76.18 to LW PPD, Invoice #154526** to replace patio hose bib at 14701 Lindsey (Ryan).

To approve payment of **\$47.00 to LW PPD, Invoice #167242** to inspect for backup in shower afterhours at 3408 Hallaton (Ascencio).

To approve payment of **\$176.75 to LW PPD, Invoice #165898** for sewer backup and snaked from roof at 3408 Hallaton (Ascencio).

To approve payment of **\$496.90 to LW PPD, Invoice #167556** for both toilet overflow and snaked from roof at 14625 Deerhurst (Callaghan).

To approve payment of **\$176.00 to Whitetail Electric, Invoice #10032** to replace breaker for hot water heater at 14640 Kelmscot (Sims).

To approve payment of **\$263.20 to Clarksburg Plumbing, Invoice #10299110719** to replace shutoff valve front closet to ball valve at 14507 Kelmscot (Pugliese).

To approve payment of **\$113.94 to reimburse Leroy Salazar** for concrete and plumbing supplies.

To approve payment of **\$1,175.00 to Arbor Landscapers, Inc, Invoice # 28266** per proposal dated 11/13/19.

To approve payment of **\$1,074.18 to Dorothy Van Scoyoc** for Holiday Party Supplies.

#### **RESOLUTION #29, 11/12/19**

7. **Correspondence** – None.

8. **Reports - The Board of Directors:**

A. **Ms. Kyle** – (1) She reported that everyone is getting their newspaper and newsletter.

B. **Ms. Petersen** – (1) She reported McFall and Berry is still working on the trees and provided a weekly report. (2) An order was placed for planting in the spring in the garden on the hill.

C. **Ms. VanScoyoc** – (1) She reported that the Holiday Dinner went really well and there have been no complaints so far. (2) The next social event will be in April for the Annual Meeting.

D. **Mr. Eisenhaur** – (1) He reported that he posted Mr. Morrisson's slide presentation on the website. (2) In August, the LWCC Board of Directors approved a new gate access system and there will be an open forum for the community scheduled around February.

E. **Mr. Salazar** – (1) He reported that there was another water main break replacement on Lindsey Lane and the street was patched up by a private contractor.

9. **Unfinished Business:** None.

10. **New Business:**

A. Holiday Bonuses – Upon motion duly made and seconded, the Board approved payment for the following Holiday Bonuses: Mutual 10 Board of Directors approved the 2019 Holiday Bonuses for Leisure World Staff as follows: Kenia Ibanez \$125.00, Ingrid Por \$125.00, Richard Jones \$100.00, Cris Bonner \$25, Alroy Wims \$25, James Sweet \$25, Larry Buckner \$25, Nathaniel Flowers \$25, Walter Copper \$25.

**RESOLUTION# 30, 12/12/19**

B. Gutter Leaf Cleaning – Upon motion duly made and seconded, the Board agreed:

To approve to contract J&M to inspect the roof's and clean the gutters for the fall season.

**RESOLUTION # 31, 12/12/19**

C. Floormax Reimbursement for 3226 Ludham Dr. – Upon motion duly made and seconded, the Board agreed:

To approve the reimbursement to Marian Bochinski at 3226 Ludham Dr. in the total amount of \$1,367.00 for replacement of the bathroom floor with Floormax.

**RESOLUTION# 32, 12/12/19**

11. **Open Forum** - None.

12. **Next Meeting-** January 23, 2020 at 9:30AM; Sullivan Room, Administration Building

13. **Adjournment-** There being no additional business, the meeting was adjourned at 11:09 AM

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Paul Eisenhaur, Secretary

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Peggy Salazar, President