

# MARYLAND MUTUAL NUMBER TEN, INC. BOARD OF DIRECTORS REGULAR MEETING

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Thursday, June 28, 2018 – 9:30 am

A regular meeting of the Board of Directors of Maryland Mutual Number Ten, Inc. was held in the Sullivan Room of the Administration Building, 3700 Rossmoor Blvd, Silver Spring, Maryland on Thursday, June 28, 2018 at 9:30am.

Resolutions: #10

Members Present: Peggy Salazar, President; Leroy Salazar, Vice President; Dora Pugliese, Director; Paul Eisenhaur, Secretary; Dotty VanScoyoc, Director; Sara Gordon, Director

Absent Member: Janet Martin, Treasurer

Management: Kevin Flannery, General Manager; Roberta Carter, Mutual Assistant

Visitors: Bob Morrisson, Michael Showalter, Larry & Binky Westervelt

1. **Call to Order**- Ms. Salazar called the meeting to order at 9:30 am.
2. **General Manager's Report**- Kevin Flannery presented the General Manager's report for May 2018. All questions and comments were responded to by Mr. Flannery.
3. **Approval of Agenda**- Agenda was approved as presented.
4. **Approval of Minutes** – The Minutes of May 24, 2018 were approved as presented.
5. **President Comments**- Ms. Salazar mentioned that Leisure World is seeking residents to serve on the Government Affairs Community Advisory Committee. The application will be attached to the July Kelmscot Tidings.
6. **Treasurer's Report**- Dawn Gaynor reported on behalf of Janet Martin that the mutual had a healthy financial boost because of the savings from the electricity charges.

A. **Invoices**- After discussion, upon motion duly made and seconded, the Board agreed:

To approve payment of \$2,550.00 to Bel Pre Applicators for several tree and limb removals at 14572 Kelmscot Dr., 14500 Kelmscot Dr., 3306 Densmore Ct., 14533 Kelmscot Dr., 3222 Ludham Dr., 14628 Kelmscot Dr., 14646 Kelmscot Dr., 14707 Bigby Ct.

To approve payment of \$1,420.00 to Abor Landscapers Inc., Invoice#579451 for the conservation hill planting- furnish and install mulch and initial watering at 14713 & 14715 Kelmscot Drive.

To approve reimbursement payment of \$800.00 to Leroy Salazar for the payment of concrete repairs at 14607 Deerhurst Terrace.

To approve payment of \$75.00 to LW PPD, Invoice#133028 for power washing the fence & siding at 14628 Kelmscot Drive, Unit 200-B.

To approve payment of \$70.50 to LW PPD, Invoice#132424, for the roof leak; checked leak in garage bonus room- opened up drywall ceiling due to roof leak-water dripping into a bucket-roofing at 14550 Kelmscot Drive

To approve payment of \$68.00 to J&M Construction, Invoice#1596, to tarp roof and clean off all standing water at 14550 Kelmscot Drive.

### **RESOLUTION# 10, 6/28/18**

7. **Correspondences-** None.

8. **Reports- The Board of Directors-**

- A. **Mr. Eisenhaur-** Mr. Eisenhaur gave thanks to resident Michael Showalter for his support on the updated LW contacts list that will be up loaded onto both the Mutual websites.
- B. **Ms. Gordon-** No report.
- C. **Ms. VanScoyoc-** Ms. VanScoyoc stated the recent picnic was successful, there were several positive remarks about the event.
- D. **Ms. Salazar-** No report.
- E. **Ms. Pugliese-** Ms. Pugliese stated McFall & Berry will begin tree work in the mutual next week. Discussion about having trees trimmed on Ludham/Kelmscot and other locations needing to be done. The Board agreed to address this in the upcoming budget.
- F. **Mr. Salazar-** Mr. Salazar mentioned that the clogged gutters in the mutual are creating problems, even though they are cleaned twice a year. Mr. Salazar will clean those that need attending to in-between scheduled cleaning.
- G. **Ms. Salazar-** Ms. Salazar reported she met with LW Sanitation Department supervisor about the damage done to the grass areas of the entry ways/alley-ways of the mutual. He promised that his drivers would be cautious to avoid damaging the grass.
- H. **Ms. Martin-** No report.

9. **Unfinished Business** –

- A. **Rules Revision Committee**- Ms. Salazar mention that the committee met two weeks ago and the next meeting will be July 2<sup>nd</sup>, after which they will be almost done. A final third meeting will probably be needed.
- B. **Power-Washing**- Ms. Salazar stated the trial run with Victor Hantayhua providing the cleaning of four units, to power wash the fences/homes was successful. The increased time to complete the task was more than expected for Victor. Board agreed to the quoted price change of \$80 to complete the task.
- C. **Gutter Cleaning**- Board agreed to seek out other vendors for bids for gutter cleaning in the Mutual.

10. **New Business** – None.

11. **Open Forum**- Mr. Showalter notified the board and visitors attending that there will be a meeting with the 3M Committee first to go over what Pepco offers - to replace lights bulbs, shower heads and water restrictors free of charge to help with energy saving practices. He feels this would be a benefit to Mutual 10 and would like us to take part. He will come back with more information after the 3M meeting.

12. **Next Meeting**- July 26, 2018 at 9:30PM; Sullivan Room, Administration Building

13. **Adjournment**- There being no additional business, the meeting was adjourned at 10:30AM

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Paul Eisenhour, Secretary

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Peggy Salazar, President